



TO: John Doe

FROM: QA Manager

DATE: November 25, 2030

CC: QA folder (s)
Executive Director
Study Director

RE: Transfer of materials for EPA inspection to be held at Happy Farm Research, Bright, AS during the week of December 1, 2023.

Please find the enclosed materials to utilize during the upcoming EPA GLP compliance inspection.

- Original field data book for the targeted studies (see inventory transfer sheet for details and confirmation, attached).
- Copy of QA routing pages to verify the QA statement in the final report (can be given to inspector, if asked).
- Copy of the Final reports for the targeted studies.
- HQ CVs, organizational chart, and participants list.
- IR-4 Master Schedule for targeted trials and related SOPs.
- Copy of calculation spreadsheets used to verify application amounts reported in the field data summaries.
- Copies of communications/records for 10592-Fluazinam/Tomato, 11788-Cyflumetofen/Squash (summer), 11790-Cyflumetofen/Pepper (Bell & Non-bell) and 11985-Isocycloseram/Peanut.
- Test Substance materials (see inventory transfer sheet for details).

Please call if you have any questions or we can be of further assistance. Thank You.